

CONFIDENTIAL

*Rec Agent*  
*3-3-2*  
*Comp.*  
*Cabinets*

3 April 1961

MEMORANDUM FOR: Chief, Records Management Staff

SUBJECT : Stockpiling of Safes for Clandestine Services Use

We understand that you have been asked to decide whether it is necessary and appropriate to expend at this time certain funds which were originally allocated for the purchase of safe cabinets for CS use, primarily overseas. The only foreseeable need for safe cabinets is replacement for worn and broken equipment and the initial supply of new overseas installations. These factors should add up to a minor and predictable total consistent with the pattern of the last two years. It would appear that this requirement could be satisfied from existing stocks or from the steadily increasing number of safes being turned in as a result of our records management programs.

Aside from this and certainly in overall terms, there is no question but that the CS has reached its peak in safe utilization and that the numbers in use, both headquarters and overseas, will steadily diminish. Moreover, we expect to turn in a considerable number of safes upon the occasion of moving to the new building later this year.

*/s/*  
[Redacted Signature]  
DD/P Records Management Officer

25X1

**UNCLASSIFIED****INTERNAL  
USE ONLY****CONFIDENTIAL****SECRET**

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**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

Stockpiling of Safes for Clandestine Services Use

FROM:

DD/P Records Management Officer *Emy*

NO.

DATE

3 April 1961

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. C/RMS [redacted]  
604 1016 16th Street*4/4**[Signature]**I think you*

[redacted]

*Col White will be interested in the attached memo from [redacted] It looks like Ed has things going in the right direction.**Frances File*

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14.

15.

FORM 1 DEC 56

**610**

USE PREVIOUS EDITIONS

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